

# Laboratory Emergency Procedures

## General Emergency

- Dial 9-1-1 on any campus phone.
- Report nature and location of accident and identify yourself.
- Emergency personnel will be dispatched.
- Assist emergency personnel in locating accident.

## Evacuation Procedure

- All personnel are required to evacuate the building if the fire alarm sounds.
- DO NOT USE ELEVATORS AS AN EVACUATION ROUTE.
- Quickly but calmly use the emergency exits to vacate the building.
- After leaving the building, move at least 100 feet away.
- Do not re-enter the building until given the "all clear" by a Public Safety Officer.

## Fires

- Use the safety shower to extinguish a clothing fire, if one is present.
- If possible and time permits, shut down equipment.
- Evacuate the laboratory immediately and safely.
- Pull the fire alarm.
- Evacuate the building using the above procedure.
- Dial 9-1-1 on any campus phone.

## Smoke

- If smoke is visible in the hallway or laboratory, and it is not obvious where it is coming from, DO NOT INVESTIGATE.
- Pull a fire alarm and evacuate the building.
- Call 9-1-1 on a campus phone.

## Chemical Spills

- Every laboratory should have pre-existing plan and materials to clean up all spills that occur in the laboratory.
- Spills involving hazardous materials will require different tactics depending on the magnitude of the spill, the toxicity, reactivity, flammability, route of bodily entry and promptness with which the spill can be safely managed.
- In general, never assume vapors/gases do not exist, never touch without lack of personal protective equipment and if the spill is major, turn off ignition sources if possible/necessary and isolate the area and dial 9-1-1.